

DIGITAL ASSETS MEMORANDUM

In order to assist your Agent and/or Personal Representative, please use this space to give instructions and necessary information regarding your digital assets, including usernames, passwords, PINs, etc. (or the location of such information if stored separately) and instructions on how they should be handled.

Digital assets” includes the following:

- (1) Files stored on my digital devices, including but not limited to, desktops, laptops, tablets, peripherals, storage devices, mobile telephones, smartphones, and any similar digital device which currently exists or may exist as technology develops; and
- (2) Emails received, email accounts, digital music, digital photographs, digital videos, software licenses, social network accounts, file sharing accounts, financial accounts, banking accounts, domain registrations, DNS service accounts, web hosting accounts, tax preparation service accounts, online stores, affiliate programs, other online accounts, and similar digital items which currently exist or may exist as technology develops, regardless of the ownership of the physical device upon which the digital item is stored.”

DIGITAL DEVICES (computers, tablets, smartphones, etc.):

Item	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMAIL ACCOUNTS:

Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SOCIAL NETWORKING (Facebook, Google, Twitter, etc.):

Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

BUSINESS ACCOUNTS:

Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ONLINE BANKING/FINANCIAL ACCOUNTS:

Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ONLINE MEDIA ACCOUNTS (itunes, music, photos, etc.):

Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER DIGITAL ASSETS:

Item/Account	Access Information	Instructions
_____	_____	_____
_____	_____	_____

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